

CHARTHAM PARISH COUNCIL

The Parish Office, Village Hall, Station Road, Chartham, Canterbury, Kent, CT4 7HZ
Email: clerk@chartham-pc.gov.uk

**A Meeting of the Planning & Highways Committee will be held on
Tuesday 28th July 2026 at 7pm at
Chartham Village Hall, Station Road, Chartham, Canterbury, Kent, CT4 7HZ**

Members of the public are invited to attend a meeting of the Planning & Highways Committee to discuss the planning applications outlined on the agenda. As per the Parish Council's Standing Orders, residents have five minutes to speak should anybody wish to convey their opinion to councillors.

Agenda issued by the Clerk on 22nd July 2026

L. Wilkes

AGENDA

1. APOLOGIES FOR ABSENCE (7pm)

2. DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests &/or Other Significant Interests.

3. MINUTES OF PLANNING & HIGHWAYS COMMITTEE (7:05pm)

To receive and confirm the accuracy of the minutes of the Planning & Highways Committee meeting held on 29th June 2026.

4. HIGHWAYS IMPROVEMENT PLAN (7:10pm)

- (i) To note that the proposed 20mph zone in Chartham Hatch is now with the Kent County Council design team. The designs will be shared with the Parish Council before the works are raised.
- (ii) To note that correspondence has been received from a resident regarding concerns about speeding on the upper part of Shalmsford Street near The Crescent/ The Downs Road.
- (iii) To consider a draft list of residents' speeding concerns received over the last twelve months, which will inform the next Highways Improvement Plan review. Councillors are invited to notify the Clerk of any further known concerns prior to the next committee meeting, with work to begin on updating the HIP in September 2026.

5. TO NOTE ANY RELEVANT RECENT PLANNING DECISIONS (7:20pm)

To note the following applications that have been decided since publication of the agenda:

- CA/25/02344 Kap Car Care House, Ashford Road, CT4 7HH

Change of use from car showroom (sui generis) to indoor sports/recreation facility (Class E) and canopy enclosure to serve 4 padel courts. (granted)

- CA/26/00047 231 Shalmsford Street, Chartham, CT4 7PY
Installation of vehicular access. (granted)
- CA/26/00507 82 Rentain Road, Chartham, CT4 7JL
Single-storey rear extension following demolition of existing extension. (granted)
- CA/26/00683 Tetherings, Mystole Lane, Mystole, CT4 7DB
Construction of two masonry buttresses. (granted)
- CA/26/00777 Highdown, Hatch Lane, Chartham, CT4 7LN
Variation of condition 2 (drawings) of planning permission CA/17/01498/FUL for the Proposed attic extension to include 4 no. dormer windows to front, side and rear, first-floor rear extension together with balconies to side and rear with stair access. Integral garage conversion and new detached garage to allow; addition of ancillary accommodation above garage together with increase in floor area. (granted)
- CA/26/00912 1 Mount Cottages, Hatch Lane, Chartham, CT4 7LS
Installation of vehicle charger. (granted)

6. TO CONSIDER PLANNING APPLICATIONS AND WORKS TO TREES (7:25pm)

To include consideration of the below, and any relevant applications received since preparation of the agenda.

CA/26/01087 The Deanery Annexe, Parish Road, Chartham, CT4 7JU
T1) Foxglove -fell, T2 & T3 - Linden trees -fell, T4) (unknown species) -fell located to side boundary.
(Determination deadline 6th August 2026)

CA/26/01097 8 Bakers Lane, Chartham, CT4 7QB
First floor front extension and changes to ground floor east elevation fenestration.
(Expiry date 31st July 2026)

CA/26/01182 Howfield Farm, Howfield Lane, Chartham, CT4 7HQ
Application for determination as to whether prior approval is required for installation of solar array comprising 710 panels totalling 433.1kWp.
(Expiry date 14th August 2026)

7. PLANNING ENFORCEMENT MATTERS (7:40pm)

To consider ongoing or new planning enforcement matters in the parish.

8. KENT DOWNS NATIONAL LANDSCAPE CONSULTATION (7:45pm)

To note that the Kent Downs National Landscape Management Plan consultation has been extended and is due to close on 9th August 2026. The details and draft management plan can be found here:

<https://letstalk.kent.gov.uk/kent-downs>

To note that councillors and residents are encouraged to respond individually to the Kent Downs National Landscape Management Plan consultation, should they wish to do so. In view of the consultation's broad scope and the opportunity for individuals to submit their own comments, the Committee is invited to consider whether any corporate response is required on behalf of the Parish Council.

9. UNITARY COUNCILS IN KENT & MEDWAY: UPDATE (7:55pm)

To note that government ministers decided on 16th July 2026 that Kent and Medway will be served by four unitary councils from April 2028. These will replace Kent County Council, Medway Council, and the twelve district, borough and city councils that currently deliver services in the county.

10. DATE OF NEXT MEETING (8pm)

The next scheduled meeting of the Planning & Highways Committee is Monday 7th September 2026 at 7pm.